<u>Author Guidelines</u> <u>Swedish-American Studies</u> Editor: Mark Safstrom

Associate Editor: Adam Hjorthén

#### **Submission Guidelines**

## Aims & Scope

Swedish-American Studies welcomes submissions of scholarly articles examining the history of transatlantic relations through the Swedish migration experience as well as the ongoing relationship between the United States and Sweden. New and timely topics as well as new approaches to classic subjects are welcome. Articles should be written for an informed but non-specialist audience and contain minimal jargon. A clear thesis statement and organizational structure should develop and follow a central storyline through to a well evaluated conclusion. Articles and manuscripts that have been previously published or are being considered for publication elsewhere will not be accepted as peer review submissions.

#### **Review Process**

After determining if a submission has the potential for publication as a peer-reviewed article, the editor will send the work to reviewers for evaluation and comment. The process is "double-blind" meaning that neither the author nor the reviewer knows the other's identity. The work is then either accepted for publication, returned with suggestions for revision and resubmission, or rejected. Please allow at least three months for review.

### **Submissions**

We encourage authors to consult with the editor prior to writing or submitting an article. Target length for scholarly articles is between 6,000 to 10,000 words including references, with occasional well merited exceptions. Translations and other content can vary in length. Articles should conform to the most recent edition of the Chicago Manual of Style, with house style exceptions. For additional guidance, please consult the style guide on the Swedish-American Historical Society's website. Article manuscripts should follow American English standards regarding spelling and punctuation. Include endnotes for direct quotations, facts, figures, and dates drawn from primary and secondary sources. Every source should be cited fully in the notes the first time according to the Chicago Manual of Style, and thereafter use the shortened version. Website sources are to be marked with the date of access and the URL (no hyperlink or underlining).

Please send the article as a Word document (not as PDF) and accompanying materials as attachments to an email. Relevant illustrations should be submitted along with a descriptive list that can provide information for captions (please do not send originals).

Do not place you name on the manuscript. Instead, please include a cover page that contains:

- Your name, mailing address, email address and phone number
- An abstract (200-word summary of your article, with five key words
- A three- to four-sentence biography of yourself (to appear with your article in *Swedish-American Studies*)
- Your CV

Your proposal will first be evaluated by our editorial team so as to decide if it qualifies for peer

review. You can expect an editorial decision within four weeks. After that, be prepared for an approximately three month-long review process after which you will be informed whether or not the article has been published. The author has the responsibility for the final proof reading of the article.

Contact:

Swedish-American Historical Society

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### **Book Reviews**

Authors should consult with the book reviews editor before submitting a book review manuscript. The recommended length for book reviews is 800 to 1,200 words; review essays of more than one book may be longer.

### State-of-the-Field and Topical Essays

State-of-the-Field essays provide an overview and critical evaluation of the trajectory of scholarship, or a discussion of the status of historical or archival developments in the field. These essays should be 3,000-4,000 words that may or may not be peer-reviewed depending on the content and focus of the essay. Essays should follow the same style guidelines as articles, and conform to the most recent edition of the Chicago Manual of Style, with house style exceptions.

#### **Author Fees**

Swedish-American Studies does not require author fees for publishing materials in the journal for non-Open Access submissions.

Author Processing Charges (APCs) for publishing Open Access in *Swedish-American Studies* are:

- \$1000 for feature articles
- \$300 for book reviews

Additional queries about Open Access APCs should be directed to the editorial team at: marksafstrom@augustana.edu

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A post-print is the peer-reviewed version (but not the final published version) of the article. Twelve (12) months after publication, authors may mount post-prints of their articles on their own web sites and/or institutional repositories on not-for-profit servers. Authors may not use the publisher-generated PDF. For post-prints, please include the following credit line: This article was published as [complete bibliographic citation as it appears in the print journal]. No part of this article may be reproduced, stored in a retrieval system, transmitted, or distributed, in any form, by any means, electronic, mechanical, photographic, or otherwise, without the prior permission of the University of Minnesota Press.